



Nutcracker 2022 Volunteer Job Descriptions

Job Name	Day	Time	Number of Volunteers	Job Description
Head Backstage Mom	Both	TBA	1	Head up backstage moms, cue dancers for stage times by lining up in hall, Check In/out Dancers
Party Scene	Saturday	11:15-8:30	4	Supervising and escorting dancers while backstage and in dressing room.
Party Scene	Sunday	1-5pm	4	Supervising and escorting dancers while backstage and in dressing room. If working on Sunday, you must come for 2 hours Saturday (11:15-1:45) to learn procedures during rehearsal so <u>please sign up for both times.</u>
Mice Backstage Mom	Saturday	12:30-8:30	2	Supervising and escorting dancers while backstage and in dressing room.
Mice Backstage Mom	Sunday	1-5pm	2	Supervising and escorting dancers while backstage and in dressing room. If working on Sunday, you must come for 2 hours Saturday (12:30-2:45) to learn procedures during rehearsal so <u>please sign up for both times.</u>
Angels Backstage Mom	Saturday	1:30-8:30	2	Supervising and escorting dancers while backstage and in dressing room.
Angels Backstage Mom	Sunday	1-5pm	2	Supervising and escorting dancers while backstage and in dressing room. If working on Sunday, you must come for 2 hours Saturday to learn procedures during rehearsal so <u>please sign up for both times.</u>
Gingerbread Backstage Mom	Saturday	1:30-8:30pm	2	Supervising and escorting dancers while backstage and in dressing room.
Gingerbread Backstage Mom	Sunday	1-5pm	2	Supervising and escorting dancers while backstage and in dressing room. If working on Sunday, you must come for 2 hours Saturday (1:30-3:30) to learn procedures during rehearsal so <u>please sign up for both times.</u>
Unload & Set Up-Backstage Crew	Saturday	9:00am-12:30pm	3	Unload truck & set up flooring and stage props.
Tear Down and Load - Backstage	Sunday	3:30-6:30pm	3	Take down and pack up props and load truck.
Intermission	Saturday	5:30-8:30pm	1	Supervise snack tables during intermission. Possibly supply bottles of water or snack items.
Intermission	Sunday	1:15-4:30pm	1	Supervise snack tables during intermission. Possibly supply bottles of water or snack items.



NUTCRACKER AUDITIONS 2022

WHEN

Saturday, August 6, 2022

Ages 5-8, 12:00-2:00 pm

Ages 9-12, 2:00-4:00 pm

And

Saturday, August 13, 2022

Ages 5-8, 12:00-2:00 pm

Ages 9-12, 2:00-4:00 pm

WHERE

The Allen Conservatory of Dance at 602 E. Main St, Suite E in Allen

WHAT TO WEAR

Pink tights, Pink ballet slippers, solid colored leotard, Hair in a bun (short hair use a headband)
If you are investing in new tights and shoes, please refer to the Dancers Agreement page for our dress code.

Adults wanting to participate in the Party Scene need not audition. Please complete an audition packet and turn it in no later than August 30th. No fees need to be paid.

WHAT TO BRING

\$10 audition fee due at the beginning of the audition.

A headshot (facial) photograph of your dancer in 4X6 size.

Your completed and signed Audition Form.

Your completed and signed Dancers Agreement.

Your completed and signed Waiver.

REHEARSAL TIMES

Rehearsals will be held on Saturdays between 9:00 am and 2:00 pm at the Allen Conservatory of Dance beginning September 3rd.

PERFORMANCE DATES

Saturday, December 17th and Sunday, December 18th at the Performing Arts Center at Allen High School.

Casting will be announced within 48 hours after each audition via email. To participate in Nutcracker, you must formally accept your role by submitting your signed agreement and Nutcracker fees within one week after your audition.

Please call 972-727-5959 for additional information. We look forward to working with you!



Nutcracker 2022 Dancer's Agreement

1. Dancers should be taking at least one ballet class per week for dancers ages 5-8, and at least two ballet classes per week for dancers 9-12 (not on pointe) The Nutcracker is a classical ballet that requires a certain proficiency in that art.
2. Rehearsals will take place at the Allen Conservatory of Dance at 602 E. Main St., Suite E in Allen, Texas, on Saturdays between the hours of 9:00am and 2:00pm. Rehearsals begin on September 3th.
3. You are allowed to miss a maximum of two rehearsals. You will be removed from the cast at your third missed rehearsal. (Please note that there will be no rehearsals on Saturday, November 26th Thanksgiving weekend.)
4. There will be a dress rehearsal at the Performing Arts Center at Allen High School on Saturday, December 17th. Attendance at dress rehearsal is mandatory. Dancers not present at this rehearsal will be removed from the ballet.
5. There will be one performance on Saturday, December 17th and one performance on Sunday, December 18th. You must perform at both shows.
6. There is a non-refundable rehearsal fee of \$125, due at the time you accept your role (up to one week after your audition)
7. You will need to perform one volunteer duty. Work at our boutique or intermission treats, stay backstage with the dancers for one performance, check in/out dancers, or work as stage crew etc.
8. There is a non-refundable costume fee of \$50, due at the time you accept your role (one week after your audition). Dancers are responsible for their own shoes and tights and must be dress code compliant. Dancers must have nude leotard to wear under costumes at performances.
 - **Ballet Shoes:** So Danca SD16 in Light Pink
 - **Footed Tights:** Bloch (Endura) T0981G in Pink Child or T0981L in Pink Adult
 - **All Party Scene** So Danca SD16 in black for performances and a tea length circle skirt for rehearsals
Adults – black character shoes

TO BE FILLED OUT BY ALLEN CIVIC BALLET STAFF

Dancer's Name: _____

Has been cast in the role(s) of: _____

Parent Volunteer Position: _____

By my signature I affirm that I understand and agree to the terms of the above agreement.

Dancer's Name: _____ Date: _____

Parent Signature: _____



Allen Conservatory of Dance, LLC Home of the Allen Civic Ballet

RELEASE FORM

Student Name _____ Sex _____ Age _____ Date of Birth ____/____/____
Address _____ (Street, City, State, Zip)

Mothers Name _____

Fathers Name _____

Home Phone # _____ - _____ - _____ Work Phone _____ - _____ - _____

Cell Phone _____ - _____ - _____

Preferred Email Address _____

Emergency Contact and Phone Number _____

Are there any medical conditions or food allergies to which we should be alerted?

ACKNOWLEDGEMENT OF RISK AND WAIVER OF LIABILITY

As the parent/legal guardian of _____, I hereby consent to aforementioned person participating in Allen Conservatory of Dance, LLC's (ACD) and Allen Civic Ballet's (ACB) programs. I recognize the potential for injuries which may occur in any activity involving motion. I understand that it is the express intent of ACD/ACB to provide for the safety and protection of my child and, in consideration for allowing my child to use the facilities, I hereby forever release ACD/ACB or its employees. As legal guardian of the aforementioned person, I hereby agree to individually provide for the possible further medical expenses which may be incurred by my child as a result of any injury sustained while training at, or performing for ACD/ACB. This acknowledgement of risk and waiver of liability, having been read thoroughly and understood completely, is signed voluntarily as to its content and intent.

Parent or Legal Guardian's Signature

Date

I hereby grant the Allen Conservatory of Dance (ACD) and Allen Civic Ballet (ACB) and/or any of the authorized photographers and videographers permission to photograph and/or videotape me/my child during performances, classes, or otherwise during any event, and to use my/my child's likeness for broadcast or for use in any or all public relations and/or marketing efforts on behalf of ACD/ACB. I understand that I will not receive or be entitled to any form of compensation if ACD/ACB uses my/ my child's likeness for any form of broadcast, marketing, or any other purpose, and I willingly give my consent in return for being allowed to participate in classes and performances.

YES _____ NO _____

Parent or Legal Guardian's Signature

Date



NUTCRACKER 2022 AUDITION FORM

Dancers Name: _____

Date of Birth: _____ Height: _____

Parent/Guardian Name: _____

Email Address: _____

Phone #s: _____

Where and for how many years have you studied ballet:

List the dance school and classes enrolled in for 2022-2023 year:

Dates Dancer Not Available:

Parent/Guardian Signature

Date